

## **Waters Landing Elementary School PTA Meeting at WLES All Purpose Room on September 13, 2016.**

The WLES PTA met on September 13, 2016. There was a pre-meeting presentation by the school's Vice-Principal, Ms. Troffkin, about the Positive Behavioral Interventions and Supports (PBIS) program. She explained the program and the awards WLES has received as part of it. She also talked about the expected behavior from the children, the definition of bullying and the approach taken to address concerns about it and consequences. She also explained about the weekly class meetings the children have.

At 7:28 p.m. Sheri Schully, the president of WLES PTA, called the meeting to order, welcomed everybody, introduced the executive board and school staff, and followed with the meeting's agenda.

**President's Report:** Sheri explained what the PTA does. She talked about the Most Valuable Kids program which we are participating in this year, and the Dads Take Your Child to School Day which the PTA will be sponsoring with a "Donuts with Dad" activity that morning.

**Principal's Report:** Ms. Harris gave reminders about arrival procedures, drop-off times, early release time, needing to provide driver's license/ID at the office to enter the school, reduced meal forms needing to be filled every school year, and the volunteer training to be able to volunteer at school activities. Also, volunteers for the 4<sup>th</sup> grade field trip to St. Mary's will need to go through a background check. She also addressed the concerns about recess. She is following up on the communication issues (there has been reports of loud yelling towards the children). The equipment cart has been replenished and will be again during the school year. Ms. Troffkin would like to create an indoor recess cart with games, puzzles, legos, etc. and would like the support of the PTA. She will be drafting a message for Sheri to send out to the PTA and post on the PTA's Facebook page for donations.

**Fall Fundraiser:** Sheri explained our fall fundraiser Shoes with Heart. We are looking into ideas of incentives for the kids to bring in the most shoes. Maybe a raffle of some sort.

### **Committee Reports**

**Membership:** Danielle Deaver reported that we have about 100 memberships.

**Spirit Wear:** Marcia Noble said that new order forms should come out by Friday of the next week and she will need help with copying and stuffing in the teacher's mailboxes. She is also looking into new things like different items, designs, and type of t-shirts.

**Box Tops for Education:** Sheri introduced Diana Hernandez as the school's Box Tops coordinator. She also explained the program how it works, and talked about the contest we are having as incentive to collect the most Box Tops. Diana informed everyone about a new Box Tops application that came out to the market recently.

**Spirit Nights:** Amy Maclean announced our first Spirit Night of the school year, Chick-fil-a on September 22, from 5:00 p.m. That day their mascot will be at our school at dismissal. Buffalo Wild Wings is in the progress of participating and she will look into Ledo's Pizza.

**Book Fair:** Kathy McDonald needs volunteers for the Book Fair. These volunteers must take the MCPS Volunteer Training. There will be incentive of scholastic dollars, used to spend at the Book Fair, for those who volunteer for 4 hours or more. Students will not be allowed to enter with backpacks or jackets. We will ask the teachers for more flexibility during the Open House for kids to visit the Book Fair with their parents.

**Assemblies:** Danielle Deaver has picked 6 from the MCPS approved list, and from there will narrow it down to 3.

**Back to School Picnic:** Megan Maines ordered Rita's Italian Ice for this day. There will be giveaways and we'll have a table with spirit wear and membership applications.

**New Clubs:** WLES teachers have until September 30<sup>th</sup> to come up with teacher led club ideas. Drama Club will be back in spring for 4<sup>th</sup> and 5<sup>th</sup> graders. There is interest in Spanish Club and Music. We will revisit the clubs in our October meeting.

**Treasurer's Report:** The treasurer, Chantal Falade, submitted a budget for this school year. Copies of the proposed budget (attached) were distributed to everyone in the meeting for approval. The budget was approved by voice vote. Everyone present voted in favor. Chantal also explained about rewards programs from different businesses that benefit the school and the PTA.

The meeting was adjourned at 8:06 p.m.

Respectfully submitted, Diana Hernandez, WLES PTA Secretary

**WLES Projected Budget for 2016 - 2017**

<b>Event or Activity</b>	<b>Budgeted Expense for 2016-2017</b>	<b>Projected Income for 2016-2017</b>	<b>Final Expenses for 2016-2017</b>	<b>Actual Income for 2016-2017</b>	<b>Net gain/loss for 2016-2017</b>
5th grade promotion	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00
Back to School Picnic	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00
Basketball	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Book fairs	\$9,000.00	\$9,600.00	\$0.00	\$0.00	\$0.00
Bounced Checks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Box tops	\$150.00	\$1,300.00	\$0.00	\$0.00	\$0.00
Cash Donations	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00
Check printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Advertising and Cluster Dues	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
Donuts with Dad	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00
Day Programs	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Directory	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00
Dolphinmania	\$2,000.00	\$2,500.00	\$0.00	\$0.00	\$0.00
Drama Club	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00
Fundraising Expense	\$200.00	\$2,000.00	\$77.48	\$0.00	\$77.48
Grocery Donations (safeway, giant, amazon)	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00
ICB Fees	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest Earned	\$0.00	\$1.50	\$0.00	\$0.00	\$0.00
Kindergarten Orientation	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00
After School programs	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00
Membership Incentives	\$400.00	\$0.00	\$374.07	\$0.00	\$374.07
Muffins with Mom	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00
Newsletter	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Olympic Day	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
Patrols	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00
Presidents-Principal dinner	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00
PTA Meetings	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00
PTA Memberships- Parents	\$400.00	\$1,000.00	\$0.00	\$0.00	\$0.00
PTA Memberships- Teachers	\$200.00	\$400.00	\$0.00	\$0.00	\$0.00
Principal Line Item	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
Reading celebration	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00
Restaurant Spirit Nights	\$0.00	\$1,100.00	\$0.00	\$0.00	\$0.00
Scholarships	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00
Science Club	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Science Club- subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Science Night	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00
Spiritwear	\$600.00	\$1,000.00	\$0.00	\$0.00	\$0.00
Staff Appreciation	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies ( <i>miscellaneous</i> )	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00
Teacher Enhancements	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00
Website and Domain	\$200.00	\$0.00	\$21.98	\$0.00	\$21.98
Whoos Reading	\$700.00	\$3,300.00	\$0.00	\$0.00	\$0.00
Winter Dance	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00
Yearbooks	\$3,500.00	\$4,000.00	\$0.00	\$0.00	\$0.00
<b>Totals</b>	<b>\$29,380.00</b>	<b>\$27,201.50</b>	<b>\$473.53</b>	<b>\$0.00</b>	<b>\$473.53</b>

**Meeting Attendance:**

Srelyne A. Harris  
Christine Troffkin  
Sheri Schully  
Kathy McDonald  
Chantal Falade  
Diana Hernandez  
Kandra Wilson  
Jennifer Shea  
Ashley Sweeney  
Nan Iuculano  
Carolina Caviedes  
Muluye Gonfa

Kerry Ann Gaubault  
Julie Allanach  
Danielle Deaver  
Imani Zeledon  
Marcia Noble  
Carolina Lopez  
Tracey German  
Vivian Brown  
Michelle Cox Amy  
Maclean Amy  
Stevens Megan  
Maines